

Student Learning Objectives (SLO) Plan Site – Teacher Quick Reference Information

Getting there:

Click on link from the eCampus SLO site, or directly at: <http://sp/sites/HCS/SLO/>

Student Learning Objectives (SLO) Plan Site

Student Learning Objectives (SLO) Home Page

Clicking on the site logo, or on the Header, will take you to the SLO Plan Site home page

Create New SLO Plan | SLO Plan Support | Return to eCampus SLO Site

Welcome to the site to create and manage your SLO Plans. **Note:** All SLOs must be submitted by **Nov 1st!**

Click on the Title to view/update previously saved/submitted SLO Plans

My SLO(s) Submitted: Click on Title 'link' to view form...

✓	Title	Bldg	Grade Levels	Course	SLO Num	Status	Bldg Status	District Status	Modified	Modified By
	WSH - Kindergarten #	...	KG	KG Classroom	SLO 1 of 1	Submitted	Needs Attn	Needs Attn	Yesterday at 10:41 AM	

Steps for Creating and Reviewing Status of your SLO Plan(s):

Note: If you had a SLO Plan from last year, a 'copy' of that plan has been made for the current school year. You can simply view/update this plan and submit.

- 1. Creating a new SLO Plan** - click on the 'Create New SLO Plan' button.
 - a. Click 'Save & Submit' to Submit your SLO Plan for Approval
 - b. Click 'Save for Later' to save your SLO Plan and return to make changes and submit later.
- 2. Reviewing existing SLO Plans** -Review the 'My SLO(s)' listing on your home page, and click the 'Title' in the first column to view/update the Form. By default, the form will be read-only...if necessary, click on 'Edit' to make changes to your SLO.
- 3. SLO Approval** - Once you click on 'Save & Submit', your SLO Plan will be routed for 2 levels of approval:
 - a. Building/Dept Administrator
 - b. District Administrator
- 4. eMail Notifications** – Upon changes and updates made re: the approval status of your SLO Plan, you will be sent a notification via eMail.