

# Ohio Means Jobs Directions

1. Click the link: <https://jobseeker.ohiomeansjobs.monster.com/>
2. Click on “Get Started” for **INDIVIDUALS**



3. Click on “K-12 Student”



# Ohio Means Jobs Directions

- Click on “Get Started on my Own”



- Each student will need to complete all the information on the page.  
**Their password must be: @Panthernation2021 for 7<sup>th</sup> graders OR @Panthernation2020 for 8<sup>th</sup> graders.**  
Be sure they complete all of the required (red asterisks) fields & Click “CREATE ACCOUNT”.

**Ohio MEANS Jobs .com** EXPLORE IT PLAN IT FUND IT FIND IT SIGN IN

Enter job title Enter keywords in Enter job location OH SEARCH JOBS

### Create Account

\* Required information

#### Login Information

\* Email Address:

\* Re-enter Email Address:

\* Password:  A minimum of 8 and a maximum of 20 characters.  
A combination of upper and lower case letters.  
At least one number.

\* Re-enter Password:  At least one symbol (! @ # \$ % ^ & \*).

\* Security Question:

\* Security Answer:

\* Re-enter Security Answer:

I agree to OhioMeansJobs terms and conditions.

#### Basic Information

Salutation:

\* First Name:

Middle Name:

\* Last Name:

Need help?

# Ohio Means Jobs Directions

6. Click “NO THANKS< CONTINUE TO MY ACCOUNT” on the next 2 screens!

Ohio MEANS Jobs .com

EXPLORE IT PLAN IT FUND IT FIND IT

Jennifer Feeney BACKPACK

Enter job title Enter keywords in Enter job location OH SEARCH JOBS

Backpack > Edit Account > Career Information

If you'd like, you can fill in information about your career. It's okay if you don't want to, this entire page is optional.

**NO THANKS, CONTINUE TO MY ACCOUNT**

Use this page to review and update your career information.

**Career Info**

Target Job Title:

Career Level: - SELECT -

Years of Relevant Work Experience: - SELECT -

Degree/Level Attained: - SELECT -

Work Status - US

I am authorized to work in this country for any employer.

I am authorized to work in this country for my present employer only.

I require sponsorship to work in this country.

I am willing to relocate:

Yes --SELECT--

No

I am willing to travel: - SELECT -

Maximum miles willing to commute one-way? : --SELECT--

Security Clearance: - SELECT -

Do you have Workkeys scores available to enter?

Yes

No

**UPDATE ACCOUNT**

7. Click “GO TO BACKPACK”

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Jennifer Feeney BACKPACK

Enter job title Enter keywords in Enter job location OH SEARCH JOBS

**Explore It**  
Types of jobs, positions, industries

**Plan It**  
Education, training, skills

**Fund It**  
Budgeting tools, scholarships, info

**Find It**  
Jobs, resumes, applications

**Regional Articles**  
Get info about your region

**Welcome back to OhioMeansJobs K-12, Jennifer!**

Review your saved information and assessment results by visiting your backpack.

**GO TO BACKPACK**

Or, take the guided tour where you can complete recommended activities to help you explore your interests and possible careers.

**TAKE THE GUIDED TOUR**

**Ohio MEANS Jobs .com**

@OhioMeansJobs OhioMeansJobs  
@OhioDevelopment accepting Ohio Incumbent Workforce Training Voucher Program applications Oct. 14. Apply here: <http://t.co/UN1G5fqXCD>

Follow @ohiomeansjobs

## Quick Links

How Do I?  
K-12 Resources  
Resume & Cover Letters  
Ohio Here to Help  
College Navigator

Apprenticeship Information  
Search by Industry  
Avoid Scams  
Consumer Alert  
Career Fairs/Workshops

Veterans Information  
Job Search Hints  
Career Assistance  
OhioMeansJobs Centers  
More...

## Follow Us



# Ohio Means Jobs Directions

8. Under **Career Cluster Inventory**, Click the “GET STARTED” .

The screenshot shows the Ohio Means Jobs website interface. At the top, there is a navigation bar with the logo and menu items: EXPLORE IT, PLAN IT, FUND IT, FIND IT. A user profile for Jennifer Feeney is visible with a backpack icon labeled 'BACKPACK'. Below the navigation is a search bar with fields for 'Enter job title', 'Enter keywords', 'in', 'Enter job location', and a dropdown for 'OH', followed by a 'SEARCH JOBS' button. The main content area features a 'Welcome, Jennifer Feeney' message from Hilliard Heritage Middle School, with links to 'Edit your account' and 'TAKE THE GUIDED TOUR'. The 'Career Cluster Inventory' section is highlighted, showing 'TOP 5 RANKED CAREER CLUSTERS' and a 'GET STARTED' button circled in red. Below it is the 'Career Plans' section with a 'CREATE A CAREER PLAN' button. To the right, there are sections for 'Calendar' (with a 'VIEW CALENDAR' button) and 'Careers I'm Interested In' (with a 'SEARCH OCCUPATIONS' button).

9. Click the “GET STARTED” button.

The screenshot shows the 'Welcome to your Career Cluster Inventory!' page. It features a large illustration of a red cardinal wearing a graduation cap and gown. The text reads: 'Which career is right for you? You can begin your search here.' Below this, it explains that users should answer questions in the Career Cluster Inventory to get suggestions, and that the questions take about 20 minutes. A 'GET STARTED' button is circled in red. To the right, there is a 'Remember this is not a test. There are no wrong answers!' message with a small cardinal icon, and a 'Budget Calculator' section with a 'START' button.

# Ohio Means Jobs Directions

10. Click **“START”** and have students complete survey!

The screenshot shows the Ohio Means Jobs website interface. At the top, there is a navigation bar with the logo and menu items: EXPLORE IT, PLAN IT, FUND IT, FIND IT. A user profile for Jennifer Feeney and a BACKPACK icon are also visible. Below the navigation is a search bar with fields for 'Enter job title', 'Enter keywords', 'in', 'Enter job location', and a dropdown for 'OH', along with a 'SEARCH JOBS' button. The main content area is titled 'Career Cluster Inventory > How It Works'. It features a red cardinal mascot wearing a graduation cap. The text explains the survey process: 'It's easy! Here's how the Career Cluster Inventory works. Career Cluster Inventory can help you narrow down your choices. Here, you rate 80 activities on how much you think you would enjoy doing them. Most of these activities are things you have done before. Some of the activities are things you have never done before. For each activity, take a minute to imagine doing it and then rate that item for how much you think you like it. To answer a question, simply click on the response you want. Note: your answers are not stored or saved until you click NEXT on the bottom of each page or SAVE on the scores page.' Below the text are four response buttons: 'Like very', 'Like', 'Not sure', and 'Dislike'. A green 'START' button is circled in red. To the right, there is a 'PRINT' button and a reminder box: 'Remember this is not a test. There are no wrong answers!' Below that is a 'Budget Calculator' section with a 'START' button. At the bottom, there is a copyright notice: '© 1971-2014 University of Oregon. All rights reserved. Created by intoCareers, a unit of the University of Oregon.' and a logo for 'POWERED BY careeronestop'.

11. At the end of the survey, be sure students click **“GET SCORES”**. This will complete the survey!

## Ohio Means Jobs Directions

12.

13.